



# **ANNUAL PROCUREMENT PLAN**

## **AND**

# **NODAL OFFICERS FOR MSEs**

**MSTC LIMITED**

**225-C, A.J.C BOSE ROAD**

**KOLKATA-700020 (INDIA)**

**PH: (033) 2290-0964, 2287-7557 / 0568 / 9627**

## **ANNUAL PROCUREMENT PLAN FOR FY 2018-19**

The total eligible annual procurement by MSTC for year 2018-19 is likely to be Rs. 7 Cr. And total procurement from MSEs is likely to be Rs.4.5 Cr.

Further, in FY 2018-19, a total 18 MSEs benefitted, in which 3 MSEs belongs to SC/ST entrepreneurs. A total of 55% of procurement has been done by MSEs and in which 3.75% has been procured from the MSEs belongs to SC/ST entrepreneurs.

MSTC is making efforts to encourage participation from MSE vendors (SC/ST).

**TENTATIVE LIST OF GOODS/SERVICES WHERE MSEs ARE PARTICIPATING/EXPECTED TO PARTICIPATE IN MSTC**

**A. GOODS**

<b>Sl.No.</b>	<b>Description</b>
1.	Buckets of all types
2.	Chokes for light fitting
3.	Fire extinguishers (wall type)
4.	Inverter domestic type up to 5 KVA
5.	Disinfectant Fluids
6.	Dust bins
7.	Curtains Mosquito
8.	Safety Pins (and other similar products like paper pins, staples pins etc.)
9.	Sanitary Towels
10.	Scissors cutting (ordinary)
11.	Kit boxes
12.	Lint plain
13.	Naphthalene Balls
14.	Tin Boxes for postage stamp
15.	Toilet Rolls
16.	Trays
17.	Trays for postal use
18.	Utensils all types
19.	Soap liquid
20.	Stapling machine
21.	Steel racks/ shelf

## B. SERVICES

Sl.No	DESCRIPTION
1.	Courier Services for Corporate Office
2.	Hiring of Man power
3.	Hiring of Vehicles
4.	Maintenance of IT System & Equipment
5.	Office Maintenance Services
6.	Photo copying and printing services
7.	Various support services
8.	Housekeeping services
9.	Repairing of Office furniture.
10.	Group SMS Service
11.	Air Ticket Booking

**LIST OF NODAL OFFICERS FOR VARIOUS REGIONS OF MSTC**

<b>Sl.No</b>	<b>Region/Branch</b>	<b>Nodal Officer</b>
1.	Corporate office Kolkata	Shri. Abhinav Tiwari, AM (P&A) 225-C, A.J.C Bose Road, <b>Kolkata</b> – 700020 Email: <a href="mailto:atiwari@mstcindia.co.in">atiwari@mstcindia.co.in</a> Mobile: <b>9073313781</b>
2.	NRO, Delhi	Shri. S K Poddar, DGM (RM) 30/31A Jeevan Vikas Building, 1st Floor, Asaf Ali Road (opp. Hamdard), <b>New Delhi</b> - 110 002 Email: <a href="mailto:sanjibpoddar@mstcindia.co.in">sanjibpoddar@mstcindia.co.in</a> Mobile: 09830156246
3.	WRO, Mumbai	Shri Surya Kant, ADDL. GM (RM) 607-608 Raheja Centre, Nariman Point, <b>Mumbai</b> - 400 021 Email: <a href="mailto:suryakant@mstcindia.co.in">suryakant@mstcindia.co.in</a> Mobile: 9974089982
4.	ERO, Kolkata	Shri Vikash Kumar Jaiswal, SM, (RM) 225-F, A.J.C Bose Road, <b>Kolkata</b> - 700 020 Email: <a href="mailto:vikash@mstcindia.co.in">vikash@mstcindia.co.in</a> Mobile: 09903042449
5.	SRO, Chennai	Shri A Rajamanickam, ADDL.GM, (RM) ISPAT Bhavan, 3rd Floor, No.5, KodambakkamHighRoad,Chennai-600034 Email: <a href="mailto:arajamanickam@mstcindia.co.in">arajamanickam@mstcindia.co.in</a> Mobile: 09666040607
6.	Trivandrum Branch	Smt Lisbeth Harold Dias (BM) First Floor, Forest Central Library Building, Kerala Forest Head Quarters, Vazhuthacaud, <b>Trivandrum 695014</b> Email: <a href="mailto:lpaadickan@mstcindia.co.in">lpaadickan@mstcindia.co.in</a> Mobile: 09820158988
7.	Bangalore Branch	Shri J Damodaran, CM (BM) 19/5 & 19/6, 3rd Floor, Kareem Tower, Cunningham Road, <b>Bangalore- 560052</b> Email: <a href="mailto:jdmodaran@mstcindia.co.in">jdmodaran@mstcindia.co.in</a> Mobile: 9841002253

8.	Hyderabad Branch	Smt R Purushottam, ADDL. GM <b>(BM)</b> MSTC Ltd., No 5-9-13, 7th Floor, Taramandal Complex, Saifabad, Between Sahara Manzil And Samrat Complex, Hyderabad, Telangana 500004. Email: <a href="mailto:rpurushottam@mstcindia.co.in">rpurushottam@mstcindia.co.in</a> Mobile:08884406412
9.	Visakhapatnam Branch	Shri G Sopan Shriram, CM, <b>(BM)</b> 6th Floor "Jeevan Prakash" LIC Building, Jeevitha Bima Road, <b>Visakhapatnam – 530004</b> Email: <a href="mailto:sopan@mstcindia.co.in">sopan@mstcindia.co.in</a> Mobile:9967066934
10.	Vadodara Branch	Smt Shalini Bhatti, DGM <b>(BM)</b> 21, Kamalanjali Apartment, 2nd Floor, Opp. Tube Company, Old Padra Road, Akota, <b>Vadodara-390 020</b> Email: <a href="mailto:snbhatti@mstcindia.co.in">snbhatti@mstcindia.co.in</a> Mobile: 09810614117
11.	Bhopal Branch	Shri Yadav Ganesh Arun <b>(BM)</b> 76-77(R), First Floor, Zone-II, M.P.Nagar, <b>Bhopal-462011, (M.P)</b> Email: <a href="mailto:ganeshyadav@mstcindia.co.in">ganeshyadav@mstcindia.co.in</a> Mobile: 09869043055
12.	Raipur Branch	Shri Ravi Shekhar, Manager <b>(BM)</b> MSTC LIMITED, Hall No 6 & 7, 3rd floor, Udyog Bhawan, Telibandha, Ring Road 1 , <b>Raipur, 492006</b> Email: <a href="mailto:rshekhar@mstcindia.co.in">rshekhar@mstcindia.co.in</a> Mobile:09662052481
13.	Jaipur Branch	Shri Umesh Chandra, SM <b>(BM)</b> CF/02, First Floor, Nehru place Complex, Tonk road <b>Jaipur. PIN: 302015</b> Email: <a href="mailto:umesh@mstcindia.co.in">umesh@mstcindia.co.in</a> Mobile: 09971668889
14.	Ranchi Branch	Shri Rabindra Kr. Singh <b>(BM)</b> MSTC LIMITED, BSNL TELIPHONE EXCHANGE, Sec-2, DHURWA, <b>RANCHI-834004, JHARKHAND</b> Email: <a href="mailto:rksingh@mstcindia.co.in">rksingh@mstcindia.co.in</a> Mobile: 08336928548
15.	Chandigarh Branch	Shri Sanjay Banduni <b>(BM)</b> MSTC Limited Telephone Exchange Building,

		2nd Floor, Sector-5, <b>Panchkula-134109</b> Email:sbanduni@mstcindia.co.in Mobile: 08080028865
16.	Lucknow Branch	Shri Nitin Anand, DM (BM) 2nd Floor, Centre Court Building, Park Road, Hazratganj, <b>Lucknow - 226001</b> , Uttar Pradesh Email: <a href="mailto:anandnitin@mstcindia.co.in">anandnitin@mstcindia.co.in</a> Moible:09769760074
17.	Guwahati Branch	Shri Prashant Chitranjan, AM (BM) MSTC LIMITED BSNL Exchange Building, Beltola Basistha Road, Wireless <b>Guwahati,</b> <b>ASSAM-781038</b> Email: <a href="mailto:pchitranjan@mstcindia.co.in">pchitranjan@mstcindia.co.in</a> Mobile:08592888286
18.	Bhubaneswar Branch	Shri Tammana DMV Satyasai, SM (BM) Toshali Plaza, 3rd Floor, Room No.TP-B/1- 03&08, Satya Nagar, Bhubaneswar - 751 007 Email: <a href="mailto:tsatyasai@mstcindia.co.in">tsatyasai@mstcindia.co.in</a> Mobile: 09441487624